



DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS  
OFFICE OF THE ZONING ADMINISTRATOR

March 4, 2020

REFERRAL MEMORANDUM

TO: Board of Zoning Adjustment

FROM: Matthew Le Grant, Zoning Administrator

MLL  
WRB

PROJECT INFORMATION: Address: 5200 4<sup>TH</sup> ST NW  
Square, Suffix, And Lot: Square 3257, Lot 0088  
Zoning District: R-3  
DCRA Permit #: CO2000004

SUBJECT: Accessory apartment within a Single Dwelling Unit

Review of the plans for the subject property referenced above indicates that Board of Zoning Adjustment approval is required as follows:

Number	Type of Relief	Zoning Sections	Reason [or Basis]
1	Use variance	U – 253.5 X – 1000.1	To allow the principal dwelling unit and the accessory apartment not to be owner-occupied

Note: All applicants must provide the Office of the Zoning Administrator with submission verification, in the form of a formal receipt from the BZA, within 30 days of the date of this memo. If the BZA Memorandum is not submitted within 30 days, the applicant must request an updated memorandum from the Office of the Zoning Administrator.

Board of Zoning Adjustment  
District of Columbia  
CASE NO.20218  
EXHIBIT NO.36